

Minutes

Meeting Name	DCP 203 Working Group
Meeting Number	07
Date	11 November 2014
Time	14:00
Location	Teleconference/Webinar

Attendee	Representing
Neil Fitzsimons [NF] (Chair)	Brookfield Utilities
Andrew Enzor [AE]	Northern Powergrid
Chris Ong [CO]	UK Power Networks
Donna Townsend [DT]	ESP Electricity
Keavey Larkin [KL]	Ofgem
Michael Walls MW] (Secretariat)	ElectraLink Limited

1 ADMINISTRATION

- 1.1 Apologies were received from Nigel Birchley (Power Data Associates) and Rob Garner (ENWL).

2 REVIEW OF THE PREVIOUS MINUTES

- 2.1 The Working Group then reviewed the minutes from the previous meeting and they were agreed subject to an amendment on the attendee list. The updated minutes will be republished on the DCUSA website.

3 COMPETITION LAW DO'S AND DON'TS

- 3.1 The Working Group then reviewed the "CDCM Competition Law Dos and Don'ts" and all Working Group members agreed to the terms set out in the document.
- 3.2 It was noted to the Working Group members that the guidance is published on the DCUSA website with the meeting papers.

4 REVIEW OF THE CONSULTATION RESPONSES

- 4.1 The Working Group then reviewed the collated consultation responses; this document along with the Working Group's comments and actions related to each response is included as Attachment 1.

- 4.2 KL queried whether there would be further engagement with Local Authorities to support the CP. NF and DT explained that previous engagement was in relation to the administration aspects of the CP, not the mechanics contained within the CDCM methodology. DT took an action to research the previous RFI and consultation to find information that supports the change and send to KL.

Action: DT

5 WORK PLAN

- 5.1 The work plan was agreed as follows:

- NF will liaise with DT regarding the amendments to the legal drafting
- NF will contact SSE regarding their interpretation of the CP
- DT to look for information from the previous RFIs/Consultation for NF to perform analysis

6 ANY OTHER BUSINESS

- 6.1 There were no other items of business raised at the meeting.

7 DATE/LOCATION OF NEXT MEETING

- 7.1 The Working Group agreed to meet by teleconference at 10:00 on 8 December 2014.

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
07/01	DT took an action to research the previous RFI and consultation to find information that supports the change from the LA perspective and send to KL.	DT	
07/02	ElectraLink to contact ENWL in relation to their responses in Q2 and Q8 and ask for further information/clarification for the Working Group to consider.	ElectraLink	
07/03	NF agreed to review and include the information regarding the rationale for using the proxy within the Change Report.	NF and ElectraLink	
07/04	NF agreed to attempt to quantify the charges/impacts of these changes; if it can be successfully accomplished it was agreed to include this information within the Change Report.	NF and ElectraLink	
07/05	NF to update the legal text in line with the comments received within the consultation responses. Once completed, ElectraLink will issue this to the DCUSA legal advisors for review.	NF, MH and ElectraLink	
07/06	NF agreed to contact SSE in order to clarify whether their points raised within the consultation are in relation to DCP 203 or CP	NF	

	1414 ¹ under the BSC.		
07/07	NF agreed to send through text in relation to paragraph 3 of SP's response to Q12 of the consultation.	NF	
07/08	ElectraLink to progress the CP through the agreed work plan	ElectraLink	

ACTIONS AGREED CLOSED AT THE MEETING

Action Ref.	Action	Owner	Update
06/01	DT agreed to circulate the legal text and consultation comments by 3 October 2014	DT and ElectraLink	
06/02	ElectraLink to issue the consultation in mid-October	ElectraLink	

¹ Combining LDSO and Embedded LDSOs UMS Inventories on to single LDSO MSID